



OFFICE OF THE PUBLIC AUDITOR  
Doris Flores Brooks, CPA, CGFM  
Public Auditor

RECEIPT ACKNOWLEDGED

September 24, 2009

By \_\_\_\_\_  
(Signature)  
*Amal Momo*  
\_\_\_\_\_  
(Full Name)  
CFO  
\_\_\_\_\_  
(Department)  
Date: 9/24/09 Time: 1:30

MEMORANDUM

To: Heads of Executive Departments and Agencies  
Autonomous Entities  
Judiciary of Guam  
Public Corporations  
Boards and Commissions

From: Doris Flores Brooks, Public Auditor *Dor Brooks*

Subject: Notification of FY 2009 4<sup>th</sup> Quarter Reporting Requirements Pursuant to Public Law 29-113

This memorandum is being issued to notify you that the Office of Public Accountability is required by law to provide notice to all directors of their responsibilities pursuant to Public Law (P.L.) 29-113, the *FY 2009 Budget Act*, passed in September 2008.

Please submit a "nil" report if you believe one or more of the reporting requirements are not applicable to your entity.

We also recommend the posting of the transmittal letter(s) with the receipt acknowledgement from the Speaker's office, as well as a copy of the electronic submission, on your website.

For your convenience, we have enclosed your department/agency's reporting requirements. Please review these as well as the *FY 2009 Budget Act* to ensure that you are aware of all your requirements. Failure to comply with any of the reporting requirements will result in a 20% salary reduction for you, your deputy and your Chief Financial Officer. You may also view the reporting requirements at our website, [www.guamopa.org](http://www.guamopa.org).

For questions on reporting requirements, please contact Llewelyn Terlaje at ext. 217 or [lterlaje@guamopa.org](mailto:lterlaje@guamopa.org), or Jerrick Hernandez at ext. 202 or [jhernandez@guamopa.org](mailto:jhernandez@guamopa.org).

Office of the Speaker  
Judith T. Won Pat, Ed. D.  
Date Sept 24, 2009  
Time 1:40 pm  
Received by *[Signature]*